



Biggar Corn Exchange  
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Biggar ML12 6DH

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## **NOTICE OF ANNUAL GENERAL MEETING Of:**

### **BIGGAR CORN EXCHANGE LTD (BCE) a Registered Charity and Company Limited by Guarantee**

The Annual General Meeting of BCE shall be held at **7.30pm on Monday 28 February 2022 in the auditorium at Biggar Corn Exchange.**

**Should Covid restrictions in place at the time prevent indoor gatherings we will reschedule via Zoom.**

Members of BCE are entitled to attend all general meetings or may appoint a proxy if notified in writing to BCE at its registered office at least 48 hours before the start of the meeting. A form is available for this purpose upon request to the Secretary, Carole Davidson, Cleugh Farm, Crawfordjohn, Biggar, ML12 6ST, email: [Carole.Davidson@biggarcornexchange.org.uk](mailto:Carole.Davidson@biggarcornexchange.org.uk) tel: 01864 504278.

Supporters (*i.e.* other persons interested in supporting the aims and objectives of BCE), may also attend general meetings as observers, but may not vote. Supporters should be aware that space may be limited for Covid reasons (as applicable on the date of the meeting), so not everyone may be accommodated and priority will be given to Members.

The meeting is expected to last for about an hour and a half, and the Agenda is as follows.

#### **Agenda:**

- 1 Introduction by Secretary regarding the evening's agenda
- 2 Confirmation from the Secretary that there are enough attending to make the meeting quorate.
- 3 Chair's Report - generally covers what has been achieved and/or anything that still needs done and BCE's progress into the next year.
- 4 Reports from various sub-Committees: Biggar Theatre Workshop, Corn Exchange Young Performers, Biggar Community Toilets.
- 5 Financial Report on the last financial year's accounts.
- 6 Report on BCE office bearers, sub-committee roles, and discussion of how BCE proceeds in changes to office bearers and other roles, and nominations at the following AGM.
- 8 AOCB
- 9 Chair closes meeting.

***Attendees will have the opportunity to ask questions throughout and generally learn more about the Charity.***

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#### **Biggar Corn Exchange Ltd**

Biggar Corn Exchange is incorporated in Scotland as a company limited by guarantee, no. SC368706  
Registered with the Office of the Scottish Charity Regulator, no. SC032641  
Registered office: Cleugh Farm, Crawfordjohn, Biggar, ML12 6ST