



Biggar Corn Exchange (an Arts and Community Centre) Trustee Opportunities

Biggar Corn Exchange Ltd (BCE), a registered charity, has ambitious plans for the Arts and for the Community in and around the market town of Biggar.

BCE (formerly known as Biggar Theatre Workshop) was established in 2009 to provide training and opportunities to gain experience in the fields of Art, Music and Drama. BCE currently provides facilities for public performance (amateur and professional); supports schemes for the promotion of Art, Music and Drama and makes available a fully equipped theatre and other spaces for hire. We have our own amateur theatre company, "Biggar Theatre Workshop" and youth theatre, "Corn Exchange Young Performers".

We are looking for Trustees who are enthusiastic about the aims of the charity and wish to contribute to the voluntary sector and to the development of plans for BCE's next decade. Understanding and/or experience of OSCR's guidance and corporate governance will be welcomed.

If you can bring one or more of the following: experience of running or being involved in running, a successful Arts Centre; Youth Theatre experience; Business development and admin skills; HR; H&S; third sector experience; charity governance; Marketing; Data Protection and Safeguarding; Volunteering; communications/PR; listed building maintenance and development experience; IT; Fundraising we would love to hear from you.

Our Trustee positions are voluntary and unpaid but out-of-pocket expenses can be reimbursed.

To get more information go to our website www.biggarcornexchange.org.uk If you would like to visit the Corn Exchange or talk to one of our current Trustees please email Barbara Duffner bd@ph-walk.demon.co.uk who will be happy to make arrangements.

To Apply: please submit a CV and covering letter outlining your suitability for the role and details of your experience. You should send this by email to Company Secretary Barbara Duffner at bd@ph-walk.demon.co.uk to arrive on or before 27 May 2018

Shortlisted candidates will be invited to attend a meeting with 2 or 3 of the current trustees during w/c 4 June 2018. There may be some flexibility around these dates.

Biggar Corn Exchange recognises the importance of diversity and actively encourages and supports applications from individuals from diverse backgrounds

Biggar Corn Exchange Ltd

Biggar Corn Exchange is incorporated in Scotland as a company limited by guarantee, no. SC368706

Registered with the Office of the Scottish Charity Regulator, no. SC032641

Registered office: Pheasant Walk, Shieldhill Road, Biggar ML12 6NA